



## Michigan Amateur Hockey Association Policy & Guidelines

### Team Financial Statements

Section: Administration

Approved: 8/29/2015

It is the preference of the MAHA that each team provides a monthly accounting of cash flows to the parents or guardians of the players on the teams' roster.

There are several financial models used in Michigan for financing youth hockey teams, the most common of which are single fee participation and pooled financial resource or monthly ice bill financing.

In the case of single fee participation, mostly used in house / recreational team financing, an affiliate Association will advertise their program as having an annual or seasonal fee of a set amount. This amount can be billed and paid in a lump sum or in several payments. Regardless of the number of payments, there is written expectation of what the fee includes and the parent / guardian of the player will be responsible of paying that fee for their child to play hockey in that Association for the season. In these cases, there is no need for a monthly accounting of cash flows as the uses of cash payments has been spelled out prior to any payment being collected. Should there be a deviation from what was promised and what is actually received either in ice time or some other significant expense, this deviation should explained by the Association Board of Directors to all affected participants.

In the case of pooled financial resources combined with monthly ice bill financing, used mostly (but not exclusively) by Tier I and Tier II hockey teams, a budget is presented prior to the start of the season. This budget is a plan for expenses and gives the parents of the team players an expectation of their annual cost and what that cost covers. During the season, team management is to provide a monthly schedule of cash in-flows and out-flows and, compare those figures to the budget amount. This can be done in many forms, but a template is provided, on the MAHA website, with instructions for its completion. To be clear, even though the report is a schedule of "cash" flows, NO payments are expected to be made in cash; and, a detailed receipt is to be retained to support all payments made. The resulting monthly report should be distributed to the parents of the team members and to the Association Board of Directors, with a copy of the bank account statement for that month, for review. This report should be available to these recipients by the 10<sup>th</sup> of the month, or at least prior to the date any future payment is expected.